

COMPANY POLICY

Health & Safety Policy

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Review cycle: Annual

1. Policy statement

Ignis Circular Ltd operates the Canford Recycling Centre in Wimborne, an MBT (Mechanical-Biological Treatment) facility receiving, sorting, treating and recovering commercial and municipal waste. The Director regards the health, safety and welfare of employees, contractors, visiting drivers and the wider public as a core business value, and accepts full responsibility for it at board level.

So far as is reasonably practicable, we will provide a safe workplace, safe plant and equipment, safe systems of work and the information, instruction, training and supervision needed to keep people safe. We work in accordance with the Health and Safety at Work etc. Act 1974, the Management of Health and Safety at Work Regulations 1999 and all supporting legislation relevant to waste treatment and materials recovery.

2. Safe site

- Pedestrians and mobile plant are segregated through marked walkways, one-way traffic routes and designated tipping and loading areas, with banksmen used where segregation is not possible.
- Fixed and mobile machinery — including shredders, trommels, screens, conveyors and balers — is guarded, inspected and maintained in line with PUWER 1998, with isolation and lock-off procedures enforced for all clearing and maintenance work.
- A Fire Prevention Plan consistent with Environment Agency guidance is maintained, covering stock rotation, pile size limits, quarantine areas, detection and suppression measures.
- Exposure to dust, bioaerosols and noise is assessed under COSHH 2002 and the Control of Noise at Work Regulations 2005, with engineering controls, monitoring and health surveillance where required.

3. Safe people

- Every employee receives site induction and task-specific training before working unsupervised; plant operators hold current, category-specific certification.
- Site management meets the technical competence requirements of our Environmental Permit through WAMITAB-recognised qualifications.
- Visiting drivers and contractors are inducted, issued site rules and supervised in line with our traffic management plan.
- Employees are consulted on matters affecting their health and safety and are expected to report hazards, defects and near misses without delay.

4. Incidents and monitoring

All accidents, incidents and near misses are recorded and investigated to establish root cause and prevent recurrence. Incidents reportable under RIDDOR 2013 are notified to the enforcing authority within the required timescales. Health and safety performance is reviewed by the Director, and this policy is formally reviewed at least annually or following significant change.

5. Responsibilities

The Director carries overall responsibility for this policy and for providing the resources needed to implement it. The Operations Director is responsible for its day-to-day application across the site. Every employee shares a legal duty to take reasonable care of themselves and others, to use equipment correctly and to co-operate with the arrangements described here.

Stephen Iddon

Stephen Iddon
Director, Ignis Circular Ltd

Signed: **1 July 2026**
Reviewed: **Annually**